

GILMER COUNTY SCHOOLS  
Board of Education Office  
Courthouse Annex  
201 N. Court Street  
Glennville, West Virginia 26351

Phone: 462-7386

REQUEST FOR HEARING

I \_\_\_\_\_ parent of \_\_\_\_\_  
who is enrolled in the \_\_\_\_\_ School, request  
a hearing to challenge the content of the educational records of my child.

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
COMPLETED BY SCHOOL PRINCIPAL/CHAIRMAN RECORDS COMMITTEE/  
SUPERINTENDENT OF SCHOOLS

A hearing has been scheduled on \_\_\_\_\_,  
month/day time

\_\_\_\_\_ for a discussion concerning content of your  
son/daughter's Educational Records.

Principal/Chairman Records Committee/Superintendent Disposition of Hearing:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Principal/Chairman Records  
Committee/Superintendent

Note: Complete form in duplicate, retain one copy with child's records