

COUNTY OF GILMER  
STATE OF WEST VIRGINIA  
DEPARTMENT OF EDUCATION

CONTRACT OF EMPLOYMENT FOR PROFESSIONAL,  
ADMINISTRATIVE/SUPERVISORY PERSONNEL

THIS CONTRACT OF EMPLOYMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, by and between the Board of Education of the County of \_\_\_\_\_, State of West Virginia (hereinafter called the Board), and \_\_\_\_\_

Name of Employee

of \_\_\_\_\_  
Address County State

(hereinafter called the Employee). Upon nomination of the County Superintendent of Schools, the Board approved the employment of said Employee as \_\_\_\_\_ at its lawful meeting held \_\_\_\_\_.

Position

Date

and made such action a part of its minute record.

This contract is for an annual employment term of \_\_\_\_\_ days commencing on \_\_\_\_\_, 19\_\_\_\_, and is an annual self-renewing contract unless the Board provides notice of non-renewal pursuant to the West Virginia Code 18A-2-7 and is subject to the following mutually agreed upon terms and conditions:

1. The rate of pay per \_\_\_\_\_ shall Be \$ \_\_\_\_\_  
(\_\_\_\_\_) state  
minimum salary as provided by the West Virginia Code 18A-4-2, 18A-4-3 and \$ \_\_\_\_\_  
(\_\_\_\_\_) county supplement as  
provided by the policies of the Board of a total of \$ \_\_\_\_\_  
(\_\_\_\_\_).

2. This contract shall be subject to any and all existing state laws, West Virginia Board of Education policies, County Board of Education policies and such laws, policies, rules and regulations as may hereinafter be enacted or adopted.

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3. The Employee agrees to perform all the duties of the position and to observe and enforce all county, state and federal statutes, rules, regulations and policies relating to that position.

4. The Board shall provide the following additional benefits, subject to limitations of the School Laws of West Virginia:

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5. This contract is not a continuing contract of employment, but the Employee shall not be removed from this position without shown reasons pursuant to the West Virginia Code 18A-2-7.

6. This contract may be terminated by the board at any time for just cause pursuant to the West Virginia Code 18A-2-8 or by mutual consent of the parties.

WITNESS the following signatures:

\_\_\_\_\_  
President, County Board of Education

\_\_\_\_\_  
Secretary, County Board of Education

\_\_\_\_\_  
Employee                      Social Security Number

**THIS OFFER OF EMPLOYMENT SHALL EXPIRE UNLESS IT IS SIGNED AND RETURNED OR POSTMARKED ON OR BEFORE \_\_\_\_\_, 19 \_\_\_\_.**