

TITLE: Bus Conduct Report

BUS CONDUCT REPORT	STUDENT'S NAME		CLASS - GRADE	DATE OF INCIDENT
	BUS NO.	TRIP NO.	DRIVER'S NAME	

NOTICE TO PARENTS

1. The purpose of this report is to inform you of a disciplinary incident involving the student on the school bus.
2. You are urged to both appreciate the action taken by the driver and to cooperate with the corrective action initiated today.

DRIVER'S REPORT:

- | | | |
|---|---|---|
| <input type="checkbox"/> VIOLATION OF SAFETY PROCEDURES | <input type="checkbox"/> EXCESSIVE MISCHIEF | <input type="checkbox"/> EATING - DRINKING - LITTERING |
| <input type="checkbox"/> DESTRUCTION OF PROPERTY | <input type="checkbox"/> WRITING | <input type="checkbox"/> RUDE - DISCOURTEOUS - ANNOYING |
| <input type="checkbox"/> FIGHTING - PUSHING - TRIPPING | <input type="checkbox"/> SMOKING | <input type="checkbox"/> UNACCEPTABLE LANGUAGE |

PRELIMINARY ACTION:

- OPENED STUDENT'S FOLDER
- CONFERENCE WITH STUDENT
- CONSULTED COUNSELOR
- SENT PREVIOUS REPORT HOME
- TELEPHONED PARENT

PRESENT ACTION AND RECOMMENDATIONS:

- | | |
|--|--|
| <input type="checkbox"/> STUDENT REGRETS INCIDENT, COOPERATIVE | <input type="checkbox"/> STUDENT PLACED ON PROBATION |
| <input type="checkbox"/> RECURRING INCIDENTS WILL BE REPORTED | <input type="checkbox"/> STUDENT SUSPENDED |
| <input type="checkbox"/> STUDENT DENIED BUS PRIVILEGE | <input type="checkbox"/> CASE REFERRED TO |

UNTIL _____

DRIVER'S SIGNATURE

ADMINISTRATOR'S SIGNATURE

DATE