

**Gilmer County Schools  
Professional Personnel  
Extracurricular Assignment  
Bid Sheet**

Directions: Review guidelines on back of form and complete the following:

\_\_\_\_\_  
Name Current Position/Location

\_\_\_\_\_  
Assignment/Location Applying For Posting Number

1. What is your certification/licensure?

License Type	Endorsement Area(s)	Grade Level(s)
Permit	_____	_____
Authorization	_____	_____
Certificate	_____	_____
None		

2. Briefly describe your qualifications for the posted position:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: Applicants not currently employed by the Gilmer County Board of Education must also complete a Gilmer County Application for Employment.**

\_\_\_\_\_  
Signature Telephone/Email Date

**Submit to Personnel Department prior to the end of the posting period.**

*Received in Personnel Office by* \_\_\_\_\_ *Date* \_\_\_\_\_

*The Gilmer County Board of Education does not discriminate on the basis of sex, race, color, religion, handicapping condition, age and national origin in employment practices.*

## Guidelines

- A. Any individual may apply for a professional personnel extracurricular assignment by completing the bid sheet (and teacher application if not currently employed by the Gilmer County Board of Education) and submitting to the personnel office prior to the end of the posting period. **NOTE: For coaching positions, the coaching bid sheet must be utilized.**
  
- B. Extracurricular assignments shall be filled pursuant to WV Code 18A-4-16, based upon the specified qualifications listed in the posting for the position.