

**GILMER COUNTY SCHOOLS**  
**EMPLOYEE BASIC INFORMATION**  
**FOR PAYROLL RECORDS**

Name \_\_\_\_\_

First

Middle

Last

Telephone \_\_\_\_\_

Telephone Security? (Unlisted) Yes \_\_\_\_\_ No \_\_\_\_\_

Complete Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this your permanent address? Yes \_\_\_\_\_ No \_\_\_\_\_ Address Security? Yes \_\_\_\_\_ No \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Birth \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Social Security Number \_\_\_\_\_

Emergency Contact #1 Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Relationship \_\_\_\_\_

Emergency Contact #2 Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Relationship \_\_\_\_\_

Ethnicity (Check One):

Asian/Pacific Island \_\_\_\_\_

Black \_\_\_\_\_

Hispanic \_\_\_\_\_

American Indian/Alaskan \_\_\_\_\_

Caucasian/White \_\_\_\_\_